

## How to join the “NAFC/AFAC RPAS Users Group” on Team App

Due to popular requests from RPAS users we are setting up an online space for AFAC/NAFC Member agency staff to engage with other users across Australia. The aim is that this will allow you to seek advice and share lessons on implementation of RPAS into regular agency business.

Access is for

- RPAS pilots or working with RPAS pilots,
- personnel using data gathered from RPAS
- personnel who are interested in using RPAS within their agency
- personnel involved in procurement

Please note:

Access to the team will only be open to AFAC member agencies

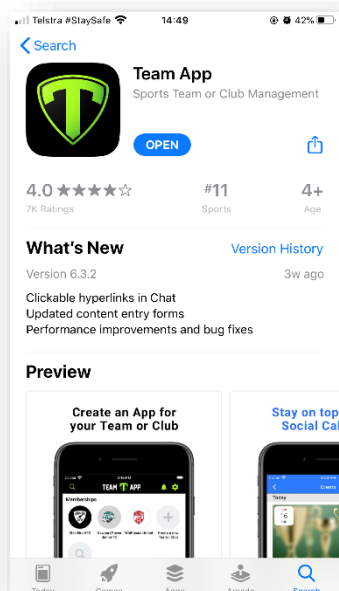
We have decided to use Team App as is available for phone and desktop, is not related to a social media channel, and gives us the functionality required for the aims of the group

- I would like instructions on how to set up an account on the phone app (click [here](#) to jump to these instructions)
- I would prefer instructions for my desktop computer (click [here](#) to jump to these instructions)
- I already have a Team app account and just want to find the Team (click [here](#) to jump to these instructions)

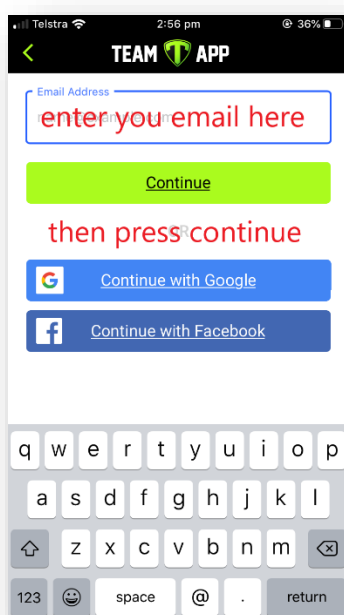
If you need assistance or further information, please contact [deb.sparkes@afac.com.au](mailto:deb.sparkes@afac.com.au)

## How to set up Team App on your phone

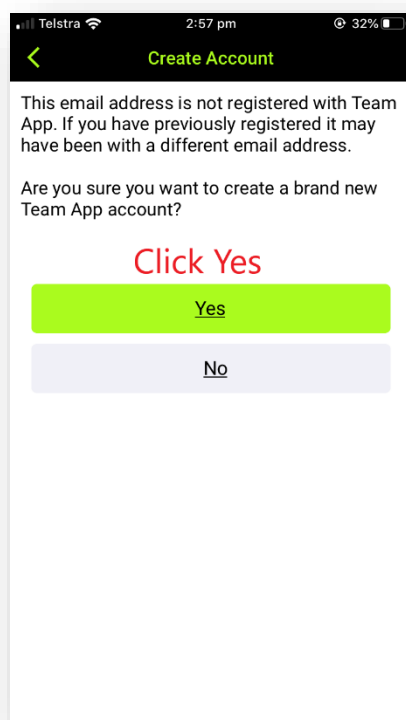
Access the Team App from [Apple App Store](#) or [Google Play](#)



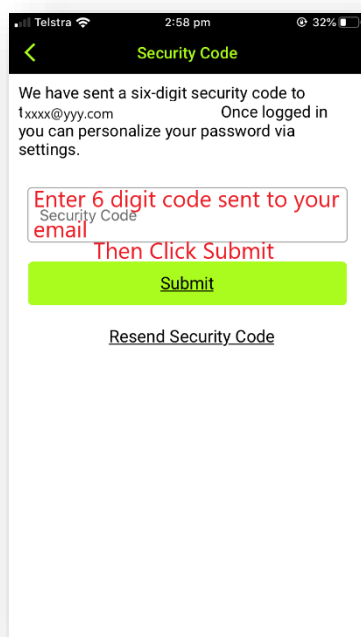
Once installed open the App enter your email address



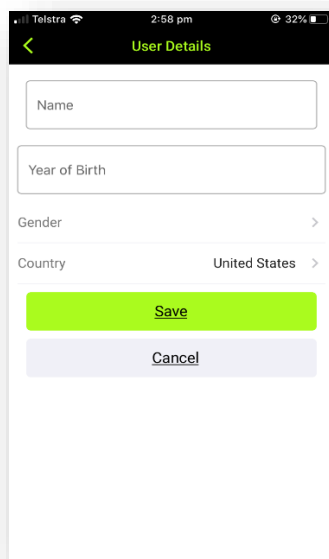
If you have not registered before you will be shown this screen



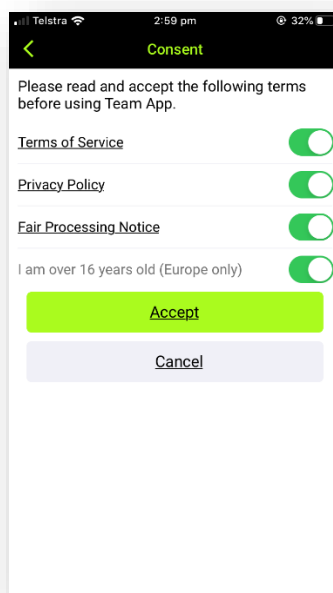
A security code will be sent to the email address you supplied



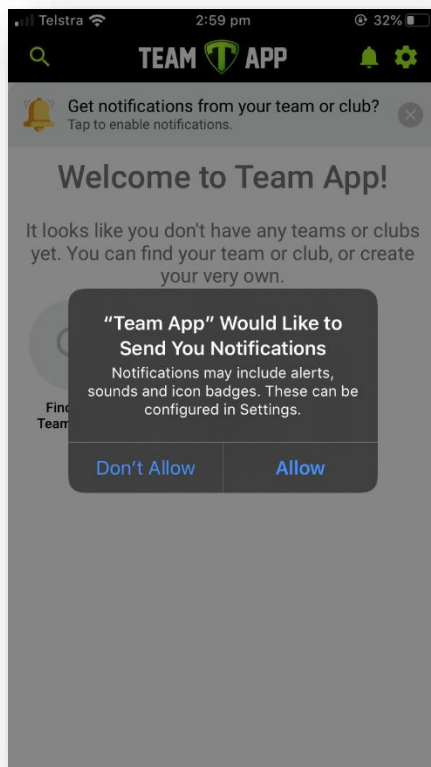
Enter the details requested



You'll need to accept all the terms as given below



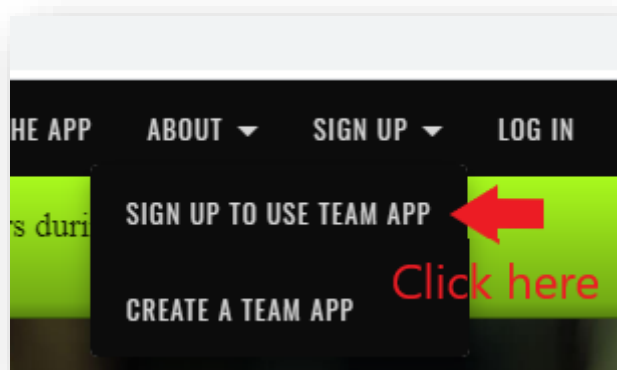
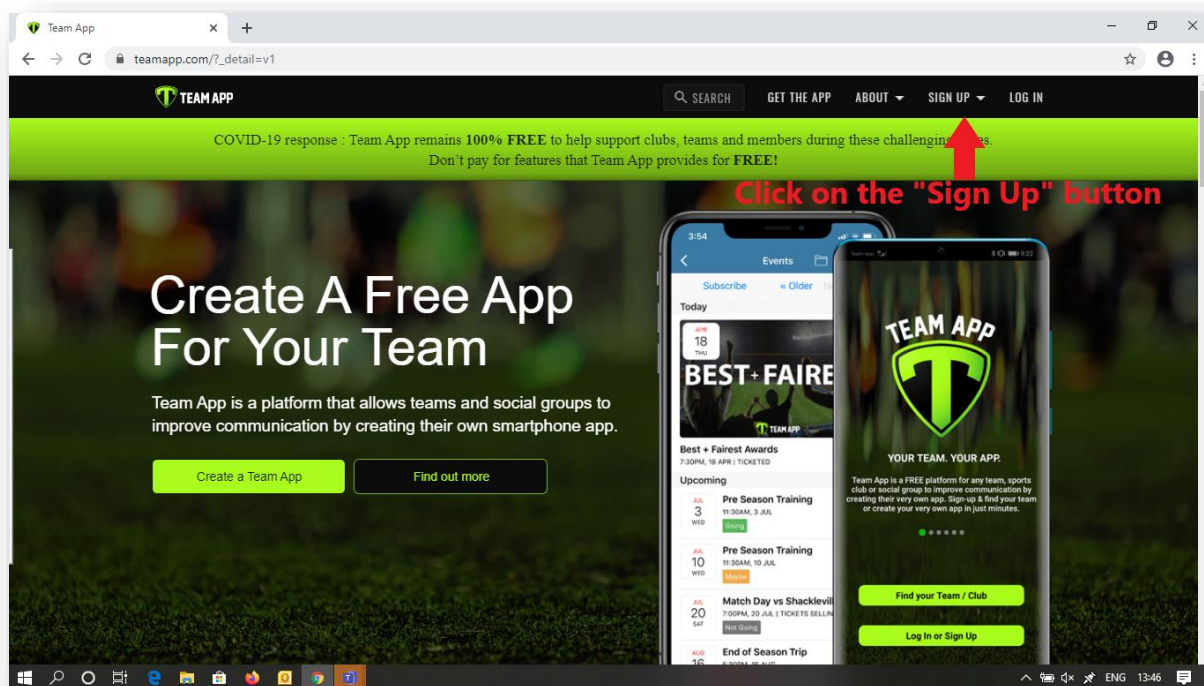
If you wish to receive notifications of new activity within the App press “Allow”



You are now set up with and account, please go to [“How to join the NAFC/RPAS Users”](#)


## How to set up Team App on your desktop

Go to [www.teamapp.com](http://www.teamapp.com)





### Welcome to Team App

Email Address

 Enter your email address

[Continue](#)

OR


 [Continue with Google](#)  [Continue with Facebook](#)

### Create Account

This email address is not registered with Team App. If you have previously registered it may have been with a different email address.

Are you sure you want to create a brand new Team App account?


[Yes](#) [No](#)

**Click YES** 

### Security Code


We have sent a six-digit security code to **xxxxxxx** @ **yyyyyy**. Once logged in you can personalize your password via settings.

Security Code

 XXXXXX Enter the Security code and press "Submit"

[Submit](#)

[RESEND SECURITY CODE](#)



### User Details

Fill in all the Details required below and Press Save

Name  
Your Name

Year of Birth  
Please select...

Gender  
Please select...

Country  
United States

Save

Cancel

### Consent

Please read and accept the following terms before using Team App.

[Terms of Service](#)

☒ I accept the Terms of Service

[Privacy Policy](#)

☒ I accept the Privacy Policy

[Fair Processing Notice](#)

☒ I accept the Fair Processing Notice

☒ I am over 16 years old (Europe only)

Ensure all the buttons are switched to ON (showing blue)

Press "Accept"

Accept

Cancel

You are now set up with and account please go to "[How to join the NAFC/RPAS Users](#)"

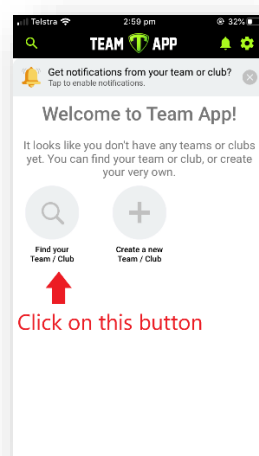
## How to join the NAFC/AFAC RPAS Users Team

[Join the team from the app](#)

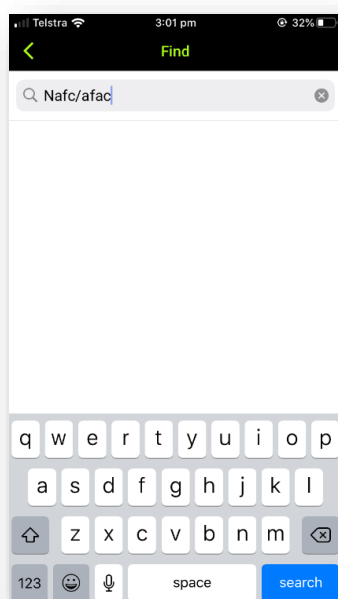
[Join the team from a desktop](#)

Join the Team in the App

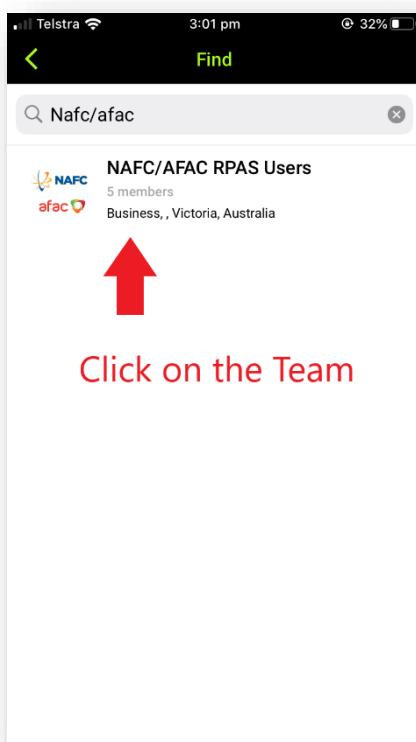
From the opening screen click to join a group



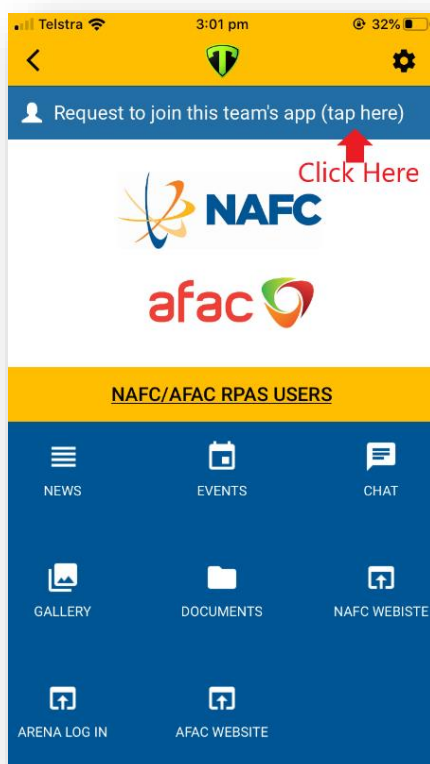
Type NAFC/AFAC in the search bar



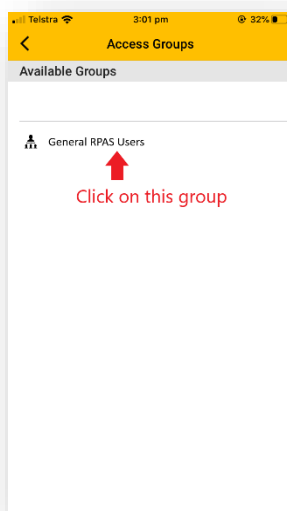
You will be given this option.



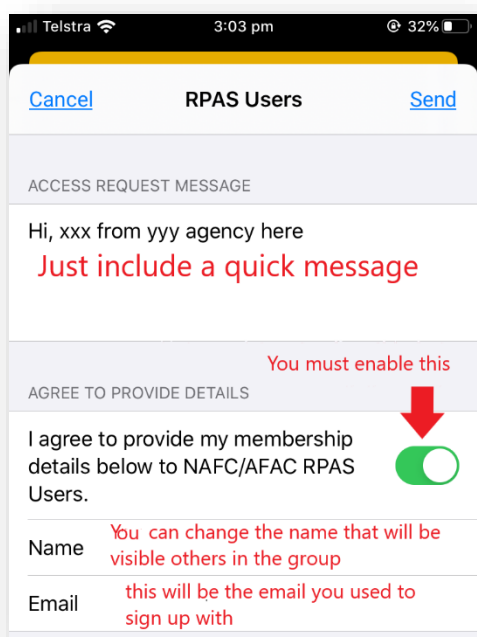
You will be taken to the Team Home page. You will need to request to join the Team



At this stage we only have one access group. We may increase this into specific topic groups as required.



You will be asked to supply more information



[Cancel](#) **RPAS Users** [Send](#)

ACCESS REQUEST MESSAGE

Hi, xxx from yyy agency here  
**Just include a quick message**

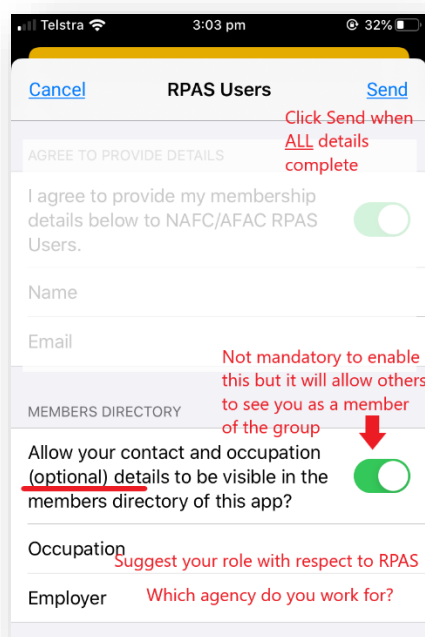
**You must enable this**

AGREE TO PROVIDE DETAILS

I agree to provide my membership details below to NAFC/AFAC RPAS Users. ☒

Name **You can change the name that will be visible others in the group**

Email **this will be the email you used to sign up with**



[Cancel](#) **RPAS Users** [Send](#)

**Click Send when ALL details complete**

AGREE TO PROVIDE DETAILS

I agree to provide my membership details below to NAFC/AFAC RPAS Users. ☒

Name

Email

**Not mandatory to enable this but it will allow others to see you as a member of the group**

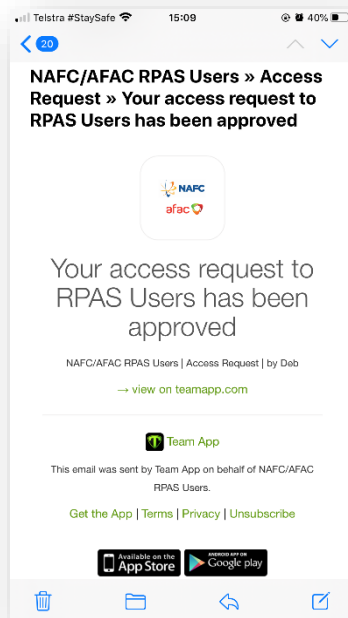
MEMBERS DIRECTORY

**Allow your contact and occupation (optional) details to be visible in the members directory of this app?** ☒

Occupation **Suggest your role with respect to RPAS**

Employer **Which agency do you work for?**

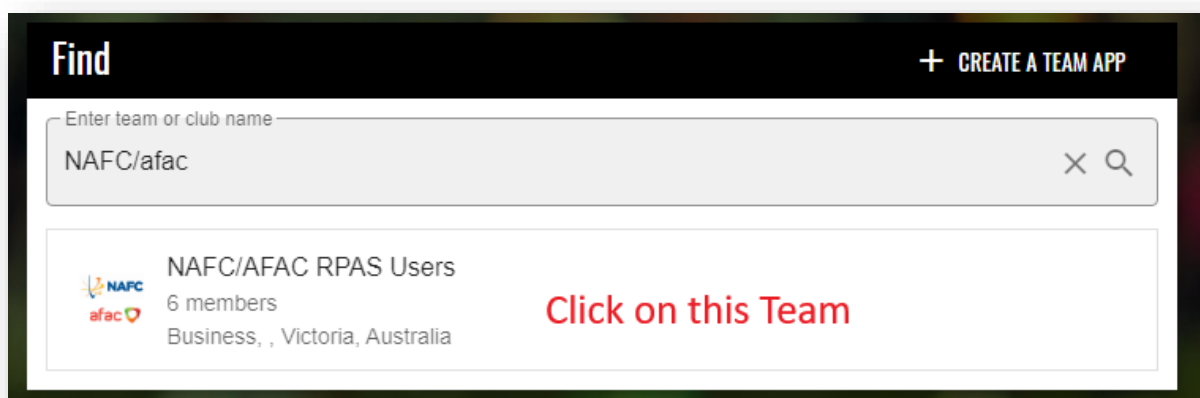
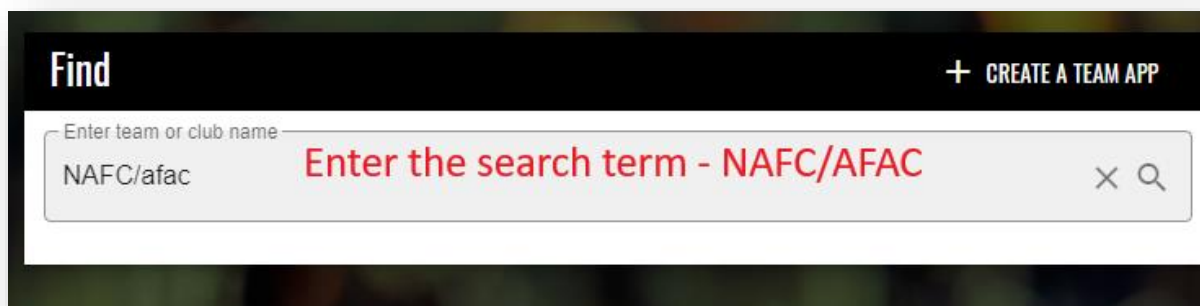
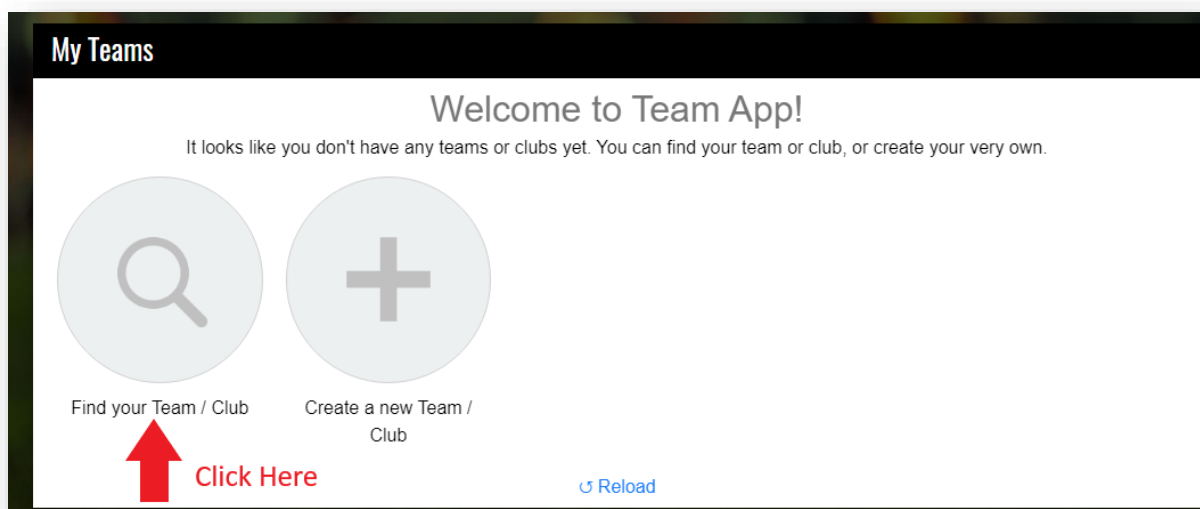
Once approved by NAFC staff you will receive an email to confirm

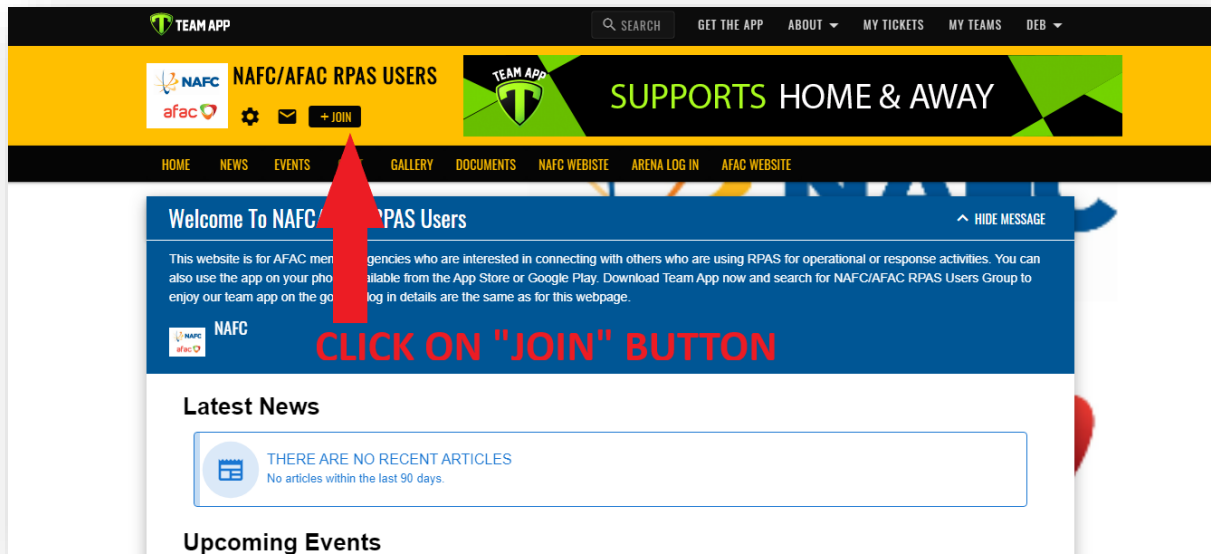


This is the end of the instructions for setting up your account and joining the team. You will then be able to access all the features of the app 😊

Join the Group from your desktop

Once logged into your account you will need to request to join the RPAS Users Team





## MEMBERSHIP

Welcome to NAFC/AFAC RPAS Users

**AGREE TO PROVIDE DETAILS**

**Tick this box** ☒ I agree to provide my membership details to NAFC/AFAC RPAS Users.

**MEMBER DETAILS**

Name  This will be the name you used to register. You can change it.

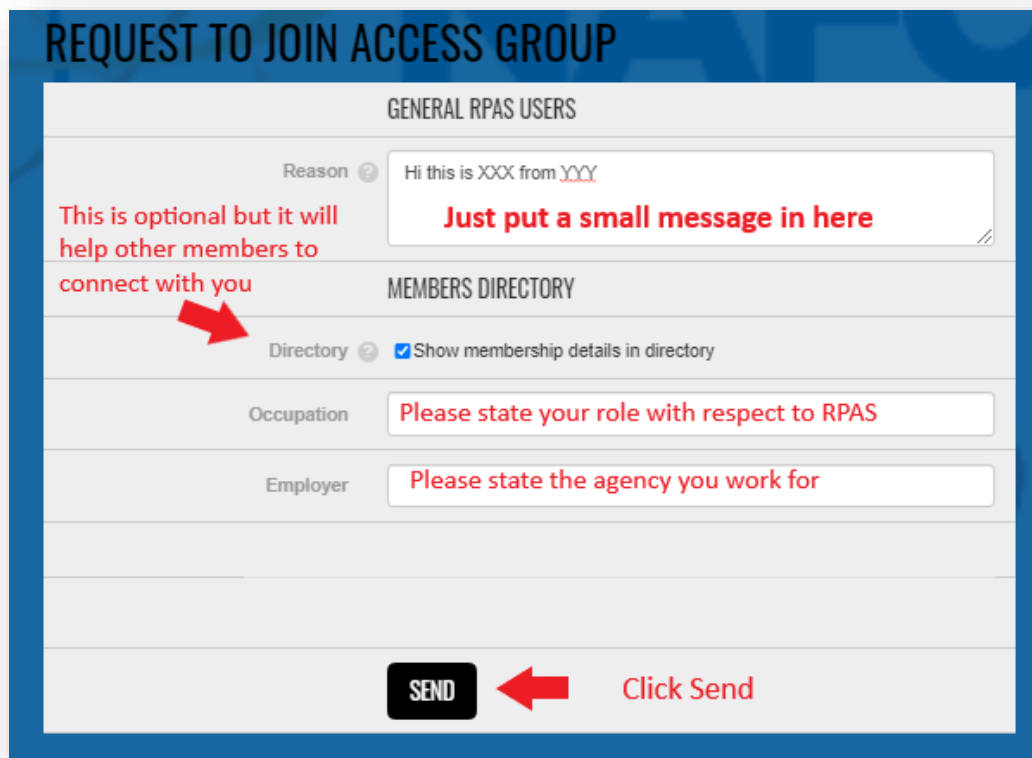
Phone  add your phone number

**CUSTOM ADDED MEMBERSHIP FIELDS**

Email  add your email

**Once you have entered all your details click "JOIN"**

At this stage we only have one access group. We may increase this into specific topic groups as required.



✓ YOUR REQUEST HAS BEEN SENT TO THE CLUB'S ADMIN AND WILL BE REVIEWED SHORTLY. PLEASE ENJOY ACCESS TO PUBLIC CONTENT IN THE MEANTIME.

## MY ACCESS GROUPS

### JOINED GROUPS

You're not in any access groups.

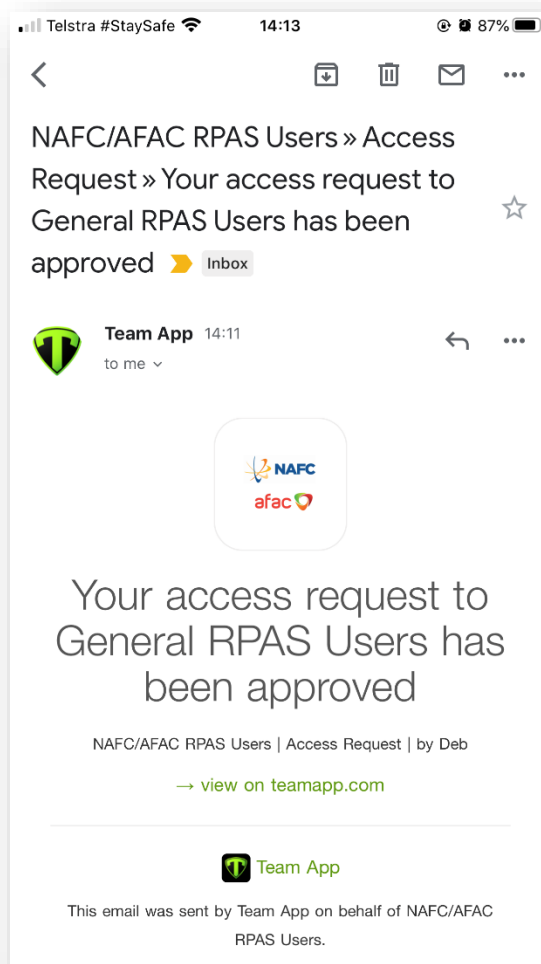
### PENDING REQUESTS

GENERAL RPAS USERS

UPDATE

REMOVE

The NAFC team will approve your request and you will receive an email at your registered address (shown below)



You're all set to use all the features of the team 😊