Introduction

The Certificate of Engagement was recommended by NAFC member agencies as a means for Operators to produce evidence for an individual delivering essential aerial firefighting services, who may encounter a traffic stop or traffic checkpoint in their duties.

Please note, the Certificate of Engagement aims to identify those engaged in aerial firefighting and support their request for access through traffic stops, but doesn't replace official "Passes", where required (such as in relation to COVID-19), nor does it grant any right of access.

To obtain a Certificate of Engagement, the following conditions must be met:

- The Flight or Ground Crew must have entered details of their ASIC (or Passport for overseas crew only) in ARENA and have been invited to join an Operator and accepted that invitation
- The Aircraft Operator must be approved by one or more jurisdiction for a fire fighting service role in ARENA
- The certificate Expiry Date will be next 30th of June, or crew ASIC expiry, or Operator approval expiry, whichever comes first.

ASIC / Passport field

This Certificate of Engagement should only be presented by the individual named in conjunction with the Australian Government regulated Aviation Security Identification Card listed (or Passport for overseas crew only). In order to facilitate this information in ARENA, an ASIC / Passport field has been added to the Flight Crew tab. Individual users must update and upload their current ASIC in the Certificate section of their account (or Passport for overseas crew).

Adding ASIC (or Passport) information *(for flight and ground crew)*

An individual can add their ASIC information from their ARENA Account. From the Dashboard:

1) Select ***Certificates***
2) Click ***+ADD*** on the right side
3) For certificate Type, select ***ASIC*** (or ***Passport*** for overseas crew)
4) For Description, enter ***Aviation Security Identification Card*** (or ***Passport*** for overseas crew)
5) Enter the **Certificate Number** as it appears on the card (or ***Passport*** # for overseas crew)
6) Enter Issue and Expiry dates.
7) Upload a copy of the ASIC (or ***Passport*** for overseas crew).
8) Click ☑**SAVE**

Downloading a Certificate of Engagement *(for Aircraft Operator)*

1) From the Operator Dashboard, select ***Flight Crew***.
2) All individuals listed who have input their ASIC information, will have their ASIC number listed in the ASIC column.
3) Click the ***Engagement Cert*** link corresponding to the individual to download their Certificate of Engagement. (If no link is available, the Issue and Expiry dates entered by the crew member may be invalid. Please contact the crew member to update their information.)

For further information or assistance please contact: arena@nafc.org.au