



# **OPS-017 Operational Documents**

**Standard**

**September 2018**



# 1 Purpose

The purpose of this standard is to outline the requirements for operational documents to be carried on aircraft utilised by NAFC and the Members for fire and emergency operations.

Aircraft conducting fire and emergency operations need to carry a range of operational documentation in addition to those documents required under legislation and regulation.

These operational documents assist the flight crew and agency staff on board the aircraft with navigation, situational awareness and communications including briefing and debrief

Where documents can be reliably carried and efficiently accessed electronically then this is generally acceptable, with the exception of the requirement to carry paper copies of local charts.

Some agencies may supply, and require the carriage, of agency documentation in paper or electronic form.

Operators are encouraged to consider the use of electronic charts and associated moving map displays and the benefits these would bring to navigation and situational awareness.

When a contract refers to this standard the term “operator” in this standard also includes the “Contractor” as defined in the contract.

# 2 The Standard

Operators providing aircraft services must ensure that aircraft provided meet the requirements of this standard.

Requirements of any contract take precedence over requirements of this standard. Any exceptions to this standard will be made at the absolute discretion of NAFC or a Member.

The aircraft must carry all documentation required by Australian civil aviation legislation and regulations.

All documentation must be used in accordance with legislation and regulations at all times. In addition:

- a. Aircraft must carry in paper form the most recent editions of the World Aeronautical Charts ICAO 1:1,000,000 appropriate to their operating base and providing full coverage of the area surrounding the operating base.
- b. Aircraft must carry in electronic or paper form the most recent editions of the following World Aeronautical Charts ICAO 1:1,000,000:
  - i. Melbourne 3470
  - ii. Adelaide 3458
  - iii. Canberra 3457
  - iv. Hamilton 3469
  - v. Sydney 3456
  - vi. Tasmania 3556
  - vii. Bourke 3356



- viii. Armidale 3357
  - ix. Brisbane 3340
  - x. Perth 3351
  - xi. Albany 3462
  - xii. Esperance 3461
- c. Aircraft must carry in electronic or paper form the most recent editions of any charts or aeronautical publications appropriate to their operating base and the area surrounding the operating base.
  - d. Aircraft must carry additional documentation supplied by NAFC or a member including but not limited to cockpit handbook, airbase directories and standard operating procedures.

Where charts and documents are carried electronically suitable backup for electronic versions must be available to allow continued normal operations in the event the primary device fails

